



Meeting: OVERVIEW & SCRUTINY COMMITTEE
Date: Thursday 9 July 2009
Time: 7.30 pm
**Venue: Committee Room 3, 2nd Floor, Brent Town Hall,
Forty Lane, Wembley HA9 9HD**

AGENDA

Membership:

Members	1st Alternates	2nd Alternates
JONES (C)	Beswick	Crane
CASTLE (VC)	Dunn	Green
CLUES	Bessong	Hirani
LEAMAN	Motley	Anwar
MISTRY	Kansagra	Mrs Fernandes
R MOHER	Arnold	Jones
H B PATEL	Joseph	H M Patel
THOMAS	John	Ahmed

For further information contact:

Democratic Services Manager Elly Marks 020 8937 1358
Elly.Marks@brent.gov.uk

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Introductions, if appropriate

Apologies for absence and clarification of alternate members

1. **Declarations of Personal and Prejudicial Interests**

Members are invited to declare any relevant financial or other interest in the items on this agenda.

p.1 2. **Minutes of the previous meetings of the Overview and Scrutiny Committee held on 18 May 2009 and 27 May 2009**

3. **Matters Arising (if any)**

4. **Appointments to Sub-Committees (if any)**

5. **Deputations (if any)**

6. **Leader's update on the Council's priorities**

Councillor Paul Lorber, Leader of the Council, will give a presentation to the committee setting out the administration's priorities for the coming year. He has also been asked to address four issues raised by the committee when they questioned the Leader at their meeting in February 2009. The issues were:

- the impact of the recession on local people and how the Council is responding to this
- progress on delivering the improvement programme
- progress on providing new social housing and
- efforts made to recruit more permanent social care staff

7. **Introduction to the work of Business Transformation Department**

Graham Ellis, the Council's Director of Business Transformation, has been invited to the committee to give a presentation on the work of his directorate and outline his main priorities and key work areas.

p.7 8. **One Stop Service Redesign Project Update**

This report updates elected members on the following matters as requested at the Overview and Scrutiny meeting of 24th March 2009:

- User contacts received via the self service facilities as part of the One Stop Service Redesign including the nature of enquiries received and any increases and decreases in particular service uses including enquiries related to school places.
- The contingency arrangements in place to manage any anticipated increase in user demand associated with the economic recession including a returning demand for face to face



p.19 9. **Overview and Scrutiny Annual Report 2008/09**

The Annual Report reflects the work of all of the committees within Brent's overview and scrutiny structure. This is in accordance with Article six of the Council's Constitution. The committee are being asked to agree the Annual Report for 2008/09.

p.63 10. **Cricklewood Library Children's Centre project and Archive move**

The chair of the Overview and Scrutiny Committee, Cllr Lesley Jones, has asked for a briefing note on the plans for Cricklewood Library.

A briefing has been prepared by Sue McKenzie, Head of Libraries, Arts and Heritage and is attached at appendix 1. The committee should note the briefing paper and discuss whether it wishes to take forward any of the issues raised and revisit them later in the year.

p.69 11. **Care plans for people with learning disabilities and physical disabilities**

The chair of the Overview and Scrutiny Committee, Cllr Lesley Jones, has asked for a briefing note setting out the Council's responsibilities for care plans for people with learning disabilities and physical disabilities.

This has been prepared by officers in the Housing and Community Care Directorate and is attached at appendix 1. The committee should note the briefing paper and discuss whether it wishes to take forward any of the issues raised and revisit them later in the year.

p.73 12. **Overview and Scrutiny Committee Work Programme**

This document, for the committee's information, sets out the Overview and Scrutiny Committee Work Programme for 2009/2010. If there are any questions or comments please contact Andrew Davies at Andrew.Davies@brent.gov.uk or on 0208 9371609.


13. **Date of Next Meeting**

The next meeting of the Overview and Scrutiny Committee will be held on 13 October 2009.

14. **Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No 64.



- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets (*ladies/gents and disabled*) are available on the 2nd floor, before the security doors.
- Vending machines can be found on the 1st floor near the Paul Daisley Hall.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.
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